

**WE ENCOURAGE ONLINE REGISTRATIONS!**

Register online at <http://www.carcpd.ab.ca>

### Registration Information

- All CARC members are welcome to register for any CARC program. Sessions are open to all of our partner members (Teachers, Administrators, Support Staff, Central Office Staff, Parents, School Council Members and Trustees). While some programs may advertise to a particular audience, if you are interested in the topic, your attendance and input will be welcomed.
- Program registrations and payment should be received **one week prior** to the program start date. **Registration is not complete until payment is received.**
- Applications will be processed on a first come, first served basis.
- Any program not meeting minimum registration numbers may be cancelled (fees will be refunded in full). **Register early to avoid disappointment.**
- **No refunds will be given unless the program is cancelled** due to low enrollment. If you cannot attend, you are welcome to send someone in your place.
- Your receipt will be available for pickup at the workshop.
- Post dated cheques **cannot** be accepted.

Your personal and school information is for the exclusive use of CARC as a means to contact you about registered and upcoming programs, feedback and needs assessments.

### Fax Registration Form

Fax: (403) 348-8195

#### SESSION INFO:

Title \_\_\_\_\_

Date \_\_\_\_\_

Location \_\_\_\_\_

Fee \_\_\_\_\_

Other \_\_\_\_\_

#### PARTICIPANT INFO:

I am:  Teacher  Admin.  Support Staff  Parent  
 Trustee  Other \_\_\_\_\_

Grade Level Taught:  K-3  4-6  7-9  10-12

Name: \_\_\_\_\_

School: \_\_\_\_\_

Jurisdiction: \_\_\_\_\_

School Phone: \_\_\_\_\_

School Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

#### Method of Payment:

**Credit card available when registering online only**

Cheque (payable to CARC)

**Red Deer Public SD only** Journal Entry  
(contact your school secretary for details)

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### Registration Procedure

When making payment (cheque or RDPSD JE), please ensure you indicate the work-shop name and date you are paying for. Then mail to:

**Central Alberta Regional Consortium**  
4210 – 59 Street, Red Deer, AB T4N 2M9  
Phone: (403) 348-8194 Fax: (403) 348-8195  
E-mail: [jkitt@carcpd.ab.ca](mailto:jkitt@carcpd.ab.ca)